

**Office Use Only:**  
 Position Offered: \_\_\_\_\_  
 Accept \_\_\_ Decline \_\_\_  
 BG \_\_\_ SO \_\_\_  
 DS \_\_\_ PHY \_\_\_

# CITY OF TONAWANDA

## APPLICATION FOR SEASONAL EMPLOYMENT

(Residency Required)

MUST BE 16 YEARS OLD BY **JUNE 1st** FOR CONSIDERATION FOR MOST POSITIONS.  
 WILL CONSIDER 15 YEAR OLDS FOR STUDENT WORKER POSITIONS.  
 MANY POSITIONS REQUIRE YOU TO BE AT LEAST 18 YEARS OLD.

ANYONE INTERESTED IN A SEASONAL LABORER POSITION AND AVAILABLE FULL-TIME BY APRIL 15<sup>TH</sup> SHOULD RETURN APPLICATION TO THE CIVIL SERVICE OFFICE BY **APRIL 1<sup>ST</sup>**.

**ALL FORMS MUST BE COMPLETED IN THEIR ENTIRETY TO BE CONSIDERED FOR EMPLOYMENT.**

**SEE BACK OF THIS PAGE FOR ADDITIONAL INFORMATION.**

**PLEASE PRINT OR TYPE**

NAME \_\_\_\_\_ AGE \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_  
FIRST MIDDLE LAST

ADDRESS \_\_\_\_\_ TELEPHONE (Cell) \_\_\_\_\_

SOCIAL SECURITY NO. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ TELEPHONE (Alternate) \_\_\_\_\_

CIRCLE ONE: MALE FEMALE PRESENT GRADE/SCHOOL \_\_\_\_\_

DO YOU HAVE A VALID NYS DRIVERS LICENSE? \_\_\_\_\_ DRIVERS LICENSE NO. \_\_\_\_\_

**SEASONAL POSITIONS (IF QUALIFIED)**

- |                                    |   |
|------------------------------------|---|
| 1. Life Guard                      | 5. Seasonal Laborer   |
| 2. Pool/Playground Attendant       | 6. Park Attendant at Vet's & Eastern Park/Dock Attendant at Gateway Park    |
| 3. Summer Camp Counselor           | 7. Student Worker (assigned to either Mullen, Riverview, Fletcher or MS/HS) |
| 4. Tennis/Track Instructor, Umpire | 8. Grounds Worker   |

POSITION(S) APPLYING FOR: \_\_\_\_\_

**DESIRED DEPARTMENT:** PARKS/REC \_\_\_\_\_ DPW/SIGNAL \_\_\_\_\_ SCHOOLS \_\_\_\_\_

WILL YOU BE ATTENDING SUMMER/NIGHT SCHOOL (INCLUDING DRIVERS ED.) \_\_\_\_YES \_\_\_\_NO

IF YES, EXPECTED DATES & TIMES \_\_\_\_\_

**REFERENCES: (Other than relatives or City Officials)**

NAME \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

NAME \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

**HAVE YOU WORKED FOR ANY CITY DEPARTMENTS/SCHOOL PREVIOUSLY?** \_\_\_\_YES \_\_\_\_NO

IF YES, WHICH ONE? \_\_\_\_\_ JOB TITLE \_\_\_\_\_ YEARS \_\_\_\_\_

**VACATION, CAMPS, FALL ATHLETIC PRACTICES, OR OTHER DATES THAT YOU WILL BE UNAVAILABLE:**

**EARLIEST FULL-TIME STARTING DATE** \_\_\_\_\_ **LAST AVAILABLE WORKING DATE** \_\_\_\_\_

**CREDENTIALS: (ATTACH COPIES OF CERTIFICATIONS)**

<u>COURSE</u>	<u>EVER TAKEN?</u>	<u>CARD EXPIRATION</u>
Life Guard	_____	_____
Head Life Guard	_____	_____
Water Safety Instructor	_____	_____
Other Water Courses	_____	_____
First Aid (Indicate what course)	_____	_____
CPR (Indicate what course)	_____	_____
ASA Umpire Class	_____	_____
Other Certifications	_____	_____

HAVE YOU COMPLETED THE HEPATITIS B SHOT SERIES? YES \_\_\_\_\_ NO \_\_\_\_\_ STARTED \_\_\_\_\_

List all extra-curricular activities, hobbies, experiences or special interests:

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**CONDITIONS SUBJECT TO FINAL HIRING FOR CITY POSITIONS:**

YOU WILL BE REQUIRED TO GET A PRE-EMPLOYMENT DRUG SCREEN AT A FACILITY SELECTED BY THE CITY AT YOUR OWN EXPENSE (\$37). You will then be subject to random drug testing at the City's expense. Refusal to submit to random testing or a failed test will result in immediate termination.

Most employees are required to have basic first-aid and CPR. The courses will be offered to you at a minimal cost.

Training sessions are MANDATORY.

All lifeguards and attendants with a Life Guard certification will be required to pass a pre-employment skills and fitness test. Fitness training and in-services will be on-going throughout the summer.

All employees must be available to work required hours. Time-off, in particular for pool, playgrounds, park attendants and dock attendant positions, will be limited, if possible at all, due to the limited season.

**Authorization and Consent**

(Must be completed to be considered for employment, renter/tenant, peddler/food truck permits or other applications deemed necessary)

I, \_\_\_\_\_, DOB \_\_\_\_\_, on this date \_\_\_\_\_,  
*Please print name*

authorize the City of Tonawanda Police Department to conduct whatever interviews and/or background investigations deemed necessary in their attempt to ascertain suitability and fitness of my character for:

\_\_\_\_\_  
*(Please insert reason for requesting background. Ex. Peddler permit, employment, tenant.)*

I give this authorization and consent voluntarily.

**(Form must be signed in front of a Notary Public or Commissioner of Deeds.)**

Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

Parent Signature: \_\_\_\_\_  
(Required if applicant is under 18 years of age)

Sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Notary Public or Commissioner of Deeds \_\_\_\_\_

*Any false statement, material error or significant omission may be sufficient grounds for removal of the candidate from further consideration for employment, rental, or city permit.*

**Please provide a copy of your driver's license.**

**See back for additional required form**

